Document No. & Name	SFDA Certification Program FA-PG-CP-SF-7-00 Certification Program
Purpose	With this certification program, FAHES company regulates the execution of the product certification service within the scope of authorization and EN ISO/IEC 17065 accreditation. This program is part of the agreement with the customer and will be provided over official webpage. This certification program applies to FAHES and all organizations that will carry out this activity under the operational control of FAHES.
Scope/Area of Execution	For more details about the subjected goods for the related program; Please refer to the DAFAHESEET's published on our website.
Fulfills the following Regulations	EN ISO/IEC 17065 Section 7 EN ISO/IEC 17020 Section 7
Applicable Documents	FA-FM-CP-SF-7-01 Certification Agreement for Product Certification Services FA-FM-CP-SF-7-02 RFC FA-FM-CP-SF-7-03 Application Review, FA-FM-CP-SF-7-04 Evaluation, FA-FM-CP-SF-7-05 Review & Decision Form FA-FM-CP-SF-7-06 Investigation Form FA-FM-CP-SF-7-07 NCR Notification Form FA-FM-CP-SF-7-08 Questionnaire for Extending P-CoC
Required Competences	-Competency and qualification management is defined under FA-PR-MR-6.1-00 Competence Management procedure and the requirements and adequate conditions related to this scope are defined in the FA-FM-MR-6.1-10Competence Matrix.

	PREPARED BY	REVIEWED BY	APPROVED BY
Name	Hadeer Sameh	Sanaa El Sammani	Ibrahim al-Nasser
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Date	23/02/2026	24/02/2026	24/02/2026
Signature			

Contents

Gender statement: For better readability, personal terms in this document that refer to women, men or other genders at the same time are only used in the masculine form, e.g., "he" instead of "he/she". However, this is in no way intended to express gender discrimination or a violation of the principle of equality.

1 Key Facts

N/A

2 Abbreviations & Definitions

FAHES	**Fahes trading company**
Interested parties	Parties that have an interest in certification include, but are not limited to: a) the clients of the certification bodies. b) the customers of the organizations whose products, processes or services are certified. c) governmental authorities. d) non-governmental organizations; and. e) consumers and other members of the public.
Client	organization or person responsible to the certification body for ensuring that certification requirements, including product requirements, are fulfilled. Note – Whenever the term “client” is used in this International Standard, it applies to both the “applicant” and the “client”, unless otherwise specified.
Consultancy	It means participation in: a) the designing, manufacturing, installing, maintaining or distributing of a certified product or a product to be certified, or b) the designing, implementing, operating or maintaining of a certified process or a process to be certified, or c) the designing, implementing, providing or maintaining of a certified service or a service to be certified. NOTE – In this International Standard, the term “consultancy” is used in relation to activities of certification bodies, personnel of certification bodies and organizations related or linked to certification bodies.
Evaluation	Combination of the selection and determination functions of conformity assessment activities. Note- selection and determination functions are specified in ISO/IEC 17000:2004 Article A.2 and Article A.3.
Product	It is the result of a process. Note 1 – Four general product categories are indicated in ISO 9000:2005: ● transport) (see definition in 3.6); ● software (e.g. computer program, dictionary); ● hardware (e.g. engine, mechanical part); ● processed materials (e.g. lubricant). Many products comprise elements belonging to different generic product categories. Whether the product is then called service, software, hardware or processed material depends on the dominant element. Note 2 – Products include results of natural processes, such as growth of plants and formation of other natural resources
Certification requirement	Specified requirement, including product requirements, that is fulfilled by the client as a condition of establishing or maintaining certification Note – Certification requirements include requirements imposed on the client by the certification body [usually via the certification agreement (see 4.1.2)] to meet ISO/IEC 17065 Standard, and can also include requirements imposed on the client

	by the certification scheme. “Certification requirements”, as used in ISO/IEC 17065 Standard, do not include requirements imposed on the certification body by the certification scheme. EXAMPLE The following are certification requirements that are not product requirements: ● completing the certification agreement; ● paying fees; ● providing information about changes to the certified product; ● providing access to certified products for surveillance activities.
Product requirement	Requirement that relates directly to a product, specified in standards or in other normative documents identified by the certification scheme Note – Product requirements can be specified in normative documents such as regulations, standards and technical specifications.
Certification scheme	Certification system related to specified products, to which the same specified requirements, specific rules and procedures apply. General guidance for the development of schemes is given in ISO/IEC 17067, in combination with ISO/IEC Guide 28 and ISO/IEC Guide 53.
Scope of certification	Identification of: the product(s), process(es) or service(s) for which the certification is granted, the applicable certification scheme, and the standard(s) and other normative document(s), including their date of publication, to which it is judged that the product(s), process(es) or service(s) comply
Scheme owner	Person or organization responsible for developing and maintaining a specific certification scheme. NOTE The scheme owner can be the certification body itself, a governmental authority, a trade association, a group of certification bodies or others.
Certification Body	It’s the third-party conformity assessment body which operates certification schemes. The certification body in this document is FAHES
Impartiality	It’s the presence of objectivity. NOTE 1 Objectivity is understood to mean that conflicts of interest do not exist, or are resolved so as not to adversely influence the activities of the body. NOTE 2 Other terms that are useful in conveying the element of impartiality are independence, freedom from conflicts of interest, freedom from bias, freedom from prejudice, neutrality, fairness, open-mindedness, even-handedness, detachment and balance.
Appeal	Request by the provider of the object of conformity assessment to a conformity assessment body or accreditation body for reconsideration by that body of a decision it has made relating to that object.
Complaint	Expression of dissatisfaction by any person or organization to a conformity assessment body or accreditation body, relating to the activities of that body, where a response is expected
Nonconformity	A case which raises a serious level of suspicion in the issue of quality to be provided by the organization in accordance with the existing objective proofs when one or more than one of management system requirements are missing, cannot be applied or maintained.
Witness audit	Is an audit of an Accreditation Body to observe the conformity and thus correctness, acc. the valid requirements, for the execution of activities by a conformity assessment body, as in the sense of this program, the certification body of the FAHES.

3 Purpose and Scope

Saudi Food and Drug Authority (SFDA) introduced the Certificate of Conformity Program. This program is concerned with the safety of products in the Saudi market, that is indicates that the product is safe, secure and free of flaws that may directly or indirectly harm individuals, society or environment.

Under Certificate of Conformity Program, product and shipment conformity program operated starting from January 2019, the program has been implemented gradually by Technical Regulations (TR). Upon implementation, importers importing products regulated by the TR are required to register the products for obtaining Certificate of Conformity after passing assessment.

All information for Technical Regulations is listed in the Instruction 1 of Appendix I for food products, and in instruction 2 of Apendix I for cosmetics products.

With this certification program, the FAHES regulates the execution of the product certification service within the scope of SFDA authorization and ISO/IEC 17065 accreditation.

Certification scope and basis: Products that are regulated by Saudi Food and Drug Authority Technical Regulations have been implemented.

Click here: https://www.sfda.gov.sa for list of Technical Regulations.

4 General Information

The policies and procedures that guide certification are administered in a non-discriminatory manner and are not used to impede or inhibit access by applicants.

FAHES Certification services are accessible to all applicants whose activities fall within the scope of FAHES's operations. Access to the certification process is not conditional upon the size of the applicant or membership in any association or group, nor is certification conditional upon the number of certificates issued.

FAHES confines its requirements, evaluation, review, decision, and surveillance to those matters specifically related to the scope of the certification being considered..

FAHES is responsible for, and retains authority for, its decisions relating to certification.

This program forms an integral part of the contractual agreement with the customer and is made available to him with each offer.

This certification program applies to FAHES and all organizations that will carry out this activity under the operational control of FAHES.

4.1 Subjected Products

All consumer products that follow the Saudi Food and Drug Authority, which are sold in the Saudi market, through import. For more details please visit; https://www.sfda.gov.sa/

4.2 General legal conditions

For the issuing of a product certificate by the certification body, the completion of a legally enforceable agreement (certification contract) with FAHES is a requirement.

The order is granted by the signature of both parties on behalf of:

- the customer - this is the product certificate applicant – and
- the certification body of FAHES or a legal entity which is under organizational control of FAHES[1]2

The entire contract consists of the following documents, which form an integral part:

- Written assignment / certification contract (quotation)
- General Terms and Conditions of FAHES
- Certification program
- SFDA Technical Regulations

4.3 Exclusion of liability for damage on products

FAHES takes no liability for damages to products resulting from evaluations, tests and the like.

4.4 Participation and Information obligation to the SFDA and other interested parties

FAHES commits to inform the SFDA of the following:

- Any rejection, restriction, suspension, or withdrawal of a certificate.
- Any circumstances affecting the scope of and conditions for notification.
- When requesting corrective measures from the manufacturer or importer responsible for the place on market.
- Any request for information which they have received from market surveillance authorities or the relevant authorities of Member States regarding conformity assessment activities.
- Conformity assessment activities performed within the scope of their notification and any other activity performed, including cross-border activities and subcontracting.
- Inform SFDA of any subsequent changes to the notification requirements.

FAHES shall provide the other bodies notified under this same scope of notification and carrying out similar conformity assessment activities covering the same products with relevant information on issues relating to negative and, on request, positive conformity assessment results through, emails portals or any other means of Communications.

[12] Please see ISO/IEC 17065 section 7.6.4

FAHES is committed to participate in, or ensure that their assessment personnel are informed of, the relevant standardization activities and the activities of FAHES coordination group established under the relevant

5 Conditions for the conformity assessment process

As a basis for the assessment in line with the certification, only test reports from approved laboratories that have been accredited according to the rules of ISO/IEC 17025

All information for Test Reports requirement are listed in the instruction 1 of Annex I for food products, and in instruction 2 of Annex I for cosmetics products.

The certification body of FAHES primarily carries out evaluations and certifications based on the test reports of the approved laboratories of the FAHES .

6 Process Description

6.1 Request of Certification

The Applicant applies to FAHES for certification by Upon applicant inquiry, Sales Department shall provide the RFC, Certification Agreement and Declaration form to the applicant, the Applicant shall duly fill/sign the RFC, agreement & declaration respectively and attach the Certification Required Documents as mentioned in the RFC and send it through any of FAHES affordable communication methods.

6.2 Required information from the customer as a basis

FAHES requests the following information and documents from RFC Form in accordance with the certification programs.

- Information on product-service-process to be certified,
- Technical Regulation(s), Standards and/or other normative documents that the client wants to certify,
- The general characteristics of the client, including the name, address/addresses of the physical location / locations, important aspects of the processes and operations (when the relevant certification program requires it) and any related legal obligations,
- Regarding the certification area where the application is made; general information about the customer, including his / her activities, human and technical resources, including laboratories and/or assessment facilities, and functions and connections, if any, in a larger legal entity,
- Information related to all outsourced processes that affect compliance with requirements and clients use; These processes can be revised by FAHES based on the agreement in accordance with Certification Program.
- All other information in the context of the relevant Certification requirements, such as information for initial assessment and surveillance activities (e.g. production locations of certificated products / products and personnel to be settled at these locations.

The customer has to provide the following documents:

- Valid test reports.
  Application Form and Certification Agreement
- Supplier or Importer Declaration of Conformity.

6.3 Review of Application

FAHES handles the information obtained from the application (which include all the information in the relevant Application Forms and sent by the client in written and/or in document) through the same Application Forms.

During application review, it is guaranteed that

- Client and product information are adequate for the execution of certification process,
- All kinds of disagreements between FAHES and client has been resolved, including the relevant standards or agreement regarding other normative documents,
- Required certification scope has been defined,
- Tools are available and appropriate for the execution of all conformity assessment activities,
- FAHES has an adequate level of competence to perform conformity assessment activities.

In the review of the application, due to any nonconformity or an invisible document that can be obtained as a result of the examination of the records and documents received from the customer, the application cannot be passed to the evaluation stage until the customer's deficiencies are met.

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The Process of FAHES Certification Application Review outlines the basic Application Review process operated by FAHES.

6.4 Planning and preparation

The Process of Certification Application Review outlines the basic Planning and preparation process operated by FAHES.

After the positive evaluation results of application review, Planning and preparation is carried out via FAHES Certification Project Checklist according to Requirement of SFDA Regulation and the Certification Evaluation Plan by the Coordinators, and is confirmed by the Application Reviewer.

6.5 Sampling

Samples can be picked up randomly by the inspector at the site or chosen by the coordinator based on a list provided listing the manufactured products or models of this client. Samples are to be sent to FAHES for checking and full testing.

Items selected or sent spontaneously by the client are not acceptable.

During choosing the samples to be tested; inspector must bear in mind the type of good, standard to be followed, parameters to be tested, country of origin, and risks available.

6.6 Application and Certification Initializing

Upon applicant inquiry, FAHES shall provide the Request for Certificate, agreement & declaration respectively and attach the Certificate Required Documents as mentioned in instruction 1 for food products and instruction 2 for cosmetics products and send it through any of FAHES affordable communication methods.

FAHES coordinates with the Applicant to request samples if the Applicant didn't provide other third parties' test reports for certification.

Technical Reviewer will review it to check documents availability on a primary basis and that the samples are sufficient to do the test.

Quotation will be sent to applicant by FAHES; containing the scope of certification and fees related to each step of the certification process.

Payment shall be done by Applicant.

All information for application documents requirement are listed in the instruction 1 of Annex I for food products, and in instruction 2 of Annex I for cosmetics products.

6.7 Evaluation

Upon acceptance of quotation by the Applicant, RFC, Agreement and Declaration along with related supportive documents and samples will be received by the related Technical Expert to perform the conformity assessment in accordance with the Conformity Assessment Procedures as applicable to the situation- of SFDA Technical regulations, the timeframe for evaluation activities is as follows:

- Three to Five working days for evaluation.
- In case of Non-Conformance finding, applicant is given Five to Ten Working Days for replying with the Corrective Action and another month for evidence submission.
- Three Working Days for revaluation after NC closure by the applicant.

Evaluation Outcome:

If the Technical Documentation and the Sample Analysis/Test Reports are found to be conforming the requirements, the Conformity Committee issues the Recommendation Report declaring the recommendation for Certification approval.

In case of non-conformity found during the evaluation activities, the Conformity Committee shall issue NC Finding Corrective action, the applicant shall then reply with the root cause analysis and corrective action taken for the NCs. After reviewing and approval of the effectiveness of the NC closure, the Committee then re-evaluates the application and issue the Recommendation Report, declaring the recommendation for certification approval.

If the corrective actions suggested are not acceptable by the committee and the client is unable to carry out a corrective action satisfying the requirements, the committee issues Recommendation Report recommending certification refusal.

6.8 Decision and granting of certification

Upon submission of Recommendation Report and Evaluation Report, the Certification Manager shall review the evaluation result and ensure its conformity with the requirements and then confirm or repel the certification decision.

Upon approval, The General manager grant the certification

Upon refusal, The General Manager will inform SFDA immediately, the applicant shall also be informed.

6.9 Certification Review and Decision

Certificate can be issued, after the following activities have been performed and supporting documents are on file at the Certification Body:

- The Test Report has been reviewed and accepted;
- The Certification Agreements (Quotation) have been signed by all parties;

In the case of a negative review, the customer does not receive a certificate, but a nonconformity report. In the event of a negative review result, the customer has the possibility to improve his product or resolve nonconformities within a period of 4 weeks.

6.10 Certification granting

Certification is granted by the FAHES Certification Body after the following activities have been performed and supporting documents are available at the Certification Body:

1) Completion of the Certification Review and Decision by certification manager .
2) The Applicant has accepted the Terms and Conditions of the Certification Program, including agreement to permit publication of certified products in a public directory.
3) The Certification application provided by applicant has been received and accepted.
4) The Certification agreement (RFC) has been signed by an authorized representative of the client.

The Certificate is signed by the General Manager, and is provided to the Applicant. The Certification Body is responsible for maintenance of these records. Copy of the Certification documents and Certificate filed at the FAHES Certification Body. The original Certificate is provided to the Applicant.

The FAHES Certification Granting outlines the basic Certification granting process operated by FAHES.

6.11 Essential items of Certificate content

The following information will be shown on the Certificate:

1) Name of the Certification Body.
2) Unique certificate reference number.
3) Name and Address of Client.
4) Name of Manufacturer

5) Product Name.
6) HS CODE
7) Model / Type.
8) Product Description
9) Certificate grant date.
10) Expiration date of certification.
11) Name and signature, or other defined authorization of the FAHES Signatory.
12) Other information requirement from Scheme owner.

7 Suspension, termination, withdrawal, reduction, or expiration of certification

7.1 Expiring of Certificates

Certificates expire, if

a) the period of validity specified in the product certificate has expired and there has been no extension.
b) the product certificate holder resigns from the product certification contract and informs the certification body of FAHES within the notice periods in writing,
c) the product certificate holder goes bankrupt or an application of insolvency is rejected due to a lack of assets,

7.2 Certification Suspension and Reinstatement

1) If the need for suspension arises, the FAHES Certification Body shall suspend the certification and concurrently:

- Inform the Certification Holder the reason for suspension
- Request corrective action, and, specify a period in which it shall be resolved.

Reasons for suspension include, but are not limited to, the following:

- Issues arising from Certification Update
- Claims of non-conformity
- Misuse of product mark or certificate
- Non-payment
- Confirmed third party complaints

2) If the correction actions have not been resolved by the client within the stipulated time, the certification shall be withdrawn per Certification Termination and Withdraw.
3) If the corrective actions are resolved, the certification can be reinstated under the same conditions as before the suspension. In the event the corrective actions required a product modification, a differentiator shall be required to distinguish prior certified products to those being reinstated. (e.g. New model number or production date.)

7.3 Certification Termination and Withdraw

1) A certification can be terminated at any time when requested in writing by the client. When a request for termination is received, the Certification Body shall acknowledge the client and terminate the certification in accordance with the Certification agreements, and Terms and Conditions.
2) Reasons for withdrawal include:

✔ Withdrawal resulting from Certification Requirements: The Certification Body shall withdraw the certification when the need arises due to Certification Suspension and Reinstatement, Certification Complaints, or Certification Update.
✔ Withdrawal due to 3rd-party Requests: A certification can be withdrawing on the request of a 3rd-party only if determined valid by the Certification Body. The 3rd-party can be a government, Accreditation Body, or another Certification Body

Termination due to Other Reasons: There can also be other reasons to terminate a certification such as, but not limited to, non-payment.

3) Whenever a certification is terminated other than at the client's request, the Certification Body shall inform the client about the reason for the termination using Certification Termination Letter.

7.4 Procedure of the limitation, suspension or withdrawal of the certification

FAHES gives the customer the opportunity to state its position prior to the declaration of limitation, suspension or withdrawal of a product certificate, unless such a hearing is not suitable due to the urgency of the measures to be taken.

The right of the product certificate holder to continue the hold of the product certificate of FAHES automatically expires for those products listed in the product certificate which are affected by the restriction or suspension or which expire on the basis of termination by a specific date or become invalid in a short-term.

FAHES is authorized to publish restrictions, suspensions, invalidations and withdrawals as well as deletion of product certificates of the customer.

FAHES may report, in particular in the context of violations, name and address of the customer, the type of the violation or the reason for the invalidity declaration, possibly information on the product, etc., to the competent authority and the accreditation authorities, to other "authorities", to importers and to other interested parties.

In the event of suspension, withdrawal or termination of the certification, the use of all advertising materials that contain any reference to the certification shall be stopped and the measures required by the certification program must be taken (e.g. the return of certification documents, consideration of the logo usage right, etc.). and all other necessary measures.

FAHES is not liable for disadvantages incurred at the customer in connection with the non-grant, restriction or suspension as well as the expiry or withdrawal of a product certificate.

For disadvantages, which occur for the customer in connection with non-grant, restriction or suspension as well as the expiry or withdrawal of a product certificate, FAHES cannot be held responsible.

7.5 Certification Maintenance

The validity of the product certificates associated with this certification program is:

- S-COC : Arrival of the shipment for which the certificate is issued.
  P-COC : One year or Three years

8 Test

8.1 Test Reports

Test reports must be only from an ISO 17025 accredited lab or according to the scheme owner requirement , and within the scope of accreditation.

Labs that are used to test samples handled by us; must be included in the list of approved subcontractors,

Labs that are used to test samples chosen, and handled by the client; should be checked for their accreditation and validity.

In case of the latter option; the lab does not have to be included in the list of approved laboratories.

Tested product should be in accordance with the applicable standard and related to the shipment; either by the type of the tested product or brand, or model.

8.2 Applicable Test Standards

Refer to Annex I (SFDA Applications)

8.3 Validity of Test Standards

The validity of the test reports should be as below; except where the direct manager have been consulted and a special approval have been given according to the surrounding circumstances:

- Food products : it must be had a test report for each shipment
- Cosmetics Products : Validity period of the test report will be depending on the result in the **risk assesment**

9 Physical Inspection

9.1 Store Control

During this inspection; FAHES'S Third Parties inspectors must check the quality, quantity, and labeling requirements according to applicable standard

9.2 Loading Supervision

This type of inspection is done; once requested by the client. Else; the store control is to be the default choice.

During this type of inspection; FAHES's third parties Inspectors must check the quality, quantity, and labeling requirements according to the applicable standard .

Inspector must seal the containers, after loading have finished.

Clear photos of agent seals or FAHES seals must be taken.

FAHES seals must be recorded under DATA.

A report of findings or "Inspection Report" must be issued at the same day and sent to the coordinator, along with the photos, in order to be checked..

10 Labeling Verification

Labeling and marking of the shipped product is necessary to be checked with the labeling and marking requirements of the related standard followed.

All Markings should be in "Arabic", or both "Arabic & English" as applicable after reference to the specific Saudi standard for each product.

The below points are strongly encouraged to be available on the shipped product data or label:

- Manufacturer`s name or Trademark
- Importer name
- Country of origin
- Product Name / Description

11 Handling of nonconformities (defects)

After every assessment or evaluation within the framework of the certification activity or after the surveillance activities, a so-called "List of deviation" is made available to the customer when nonconformities are identified in Summary Report. On the basis of this, the certification decision is made.

11.1 Definition nonconformity

First it should be noted that a nonconformity is understood to be the non-compliance with one or more requirements for a product or its specification or the associated management system. In this certification program, the term nonconformity is treated as a defect.

A defect is any deviation (in the sense of worsening) from the prerequisites that were necessary to be fulfilled to lead to or maintain a positive certification decision by the certification body of FAHES.

Basically, identified defects in the context of certification activities, according to this certification program.

11.2 Handling of nonconformities

The customer shall take appropriate measures to remedy nonconformities. The evidence of implementation must be provided in a suitable form within a period of validity dates of the Inspection Report.

In general, defects have to be removed immediately, as quickly as possible and sustainable by the customer.

The plan of measures as well as proof of the successful removal of the defects must be submitted to the certification body of FAHES

The certification body of FAHES has the right to check the removal of the defect at any time at the expense of the product certificate holder.

12 Possible information about involved third parties, subcontractors

The procedure of the incorporated third party lies only within the responsibility of FAHES, if the third party carries out activities incorporated by the FAHES. In case of a third party incorporated by the customer, the acting people of FAHES only check the plausibility of the submitted results.

FAHES Certification Body reserves the right to subcontract testing or parts of the testing to other recognized laboratories.

13 Fees & Commissions

13.1 Quotations

Fees are to be quoted at the time of nomination, and proposed to the direct manager for approval, before sending it to the client.

Quotations should be defined depending on the scope of work, including charges such as, testing, inspection, certification, sampling, loading, audit, re-issuance, licensing, registration …. Etc.

FAHES Office is free to waive this fee depending on the local market; if the overall profitability of the business is assured.

Once the quotation is approved by the client; quotation is to be uploaded under the client`s folder, where all coordinators can access.

13.2 Invoicing and payment methods

Invoice must clearly Show the details of the service, and should be uploaded under the related files, where all coordinators can Access.

Invoices can be paid in advance or after the service is done, depending on the client`s history with the company.

Advanced payments from new clients or clients with high orders are strongly recommended.

14 Relevant additional information

14.1 Complaints and objections

Within the product certification process the customer has the opportunity to lodge a complaint or an objection, with regard to decisions made by the certification body to the certification body of FAHES

The proposed procedure can be found on the FAHES website.

In case of denying a complaint or an objection the certification body of FAHES has to give a meaningful reason for their decision to the customer.

If the reason given by the certification body of FAHES is not accepted by the customer and no agreement or mutual solution of the matter can be established with the management of the certification body of FAHES, then the customer is entitled to the legal process.

14.2 Copyright

All copyrights to the test and monitoring reports, certificates, expert opinions, calculations and other results documented, provided by the certification body of FAHES, remain by the certification body of FAHES. The transfer, application and/or publication of the service beyond the contractual purpose requires the prior written agreement of the certification body of FAHES In the case of the transfer, application and/or publication of the service, the customer is responsible for compliance with the legal regulations.

The customer shall indemnify the certification body of FAHES to the extent that any third-party claims are infringed.

14.3 Non-Disclosure / Confidentiality /Data protection

The FAHES has committed its employees and other fulfillment agents to confidentiality about all facts which have been brought to their notice during the service.

This commitment extends in case of involvement of third parties for these.

The customer allows the certification body of FAHES to make copies from written documents, drawings, plans, etc. for the files, which are left to the certification body of FAHES for reference.
With regard to further non-disclosure/confidentiality/data protection regulations, Inspectra Company refers to

the applicable provisions of the general terms and conditions.

15 Applicable Documents

The customer has to check the applicable standard. All information for technical regulations are listed in the instruction 1 of Annex I for food products, and in instruction 2 of Annex I for cosmetics products.

16 Appendix I (SFDA Applications)

Instruction 1 (Food Products)

1	**Regulations**	1. Regulation of appointing conformity assessment bodies and private laboratories: https://www.sfda.gov.sa/sites/default/files/2023-07/SFDA-OP72023a.pdf 2. Food Technical regulations and Standards Used: **https://www.sfda.gov.sa/ar/saudi_standards_lists**
2	Products	Food Products (cereals, rice, vegetables, fruits, milk, yoghurt, cheese, meat, poultry...ets.).
3	Documents Requirement	1. Commercial Registration Certificate. 2. Request for Certificate (RFC) / Certification Agreement. 3. Valid Test Report. 4. Declaration of Conformity. 5. Quotation and Payment notification. 6. Pictures of Product. 7. Labeling of Product. 8. Food registration number in SFDA 9. Inspection Report 10. Establishment Approval 11. Additional requirement according to SFDA Regulations
4	Kind of Test Report	Accept test report from accredited laboratories ISO/IEC 17025.

5	Period of issue Certificate	There are two situation as following: 1. İf there are no any Non Conformity points, the period time of issue the Certificate will take 3 to 5 working days. 2. İf there are non-conformity points: ● The client have 5 to 10 working days to close NCs. ● The certification will be issue after 3 working days from close NCs.
6	Certification Validity	arrival of the shipment for which the certificate is issued.
7	Application Standards	1. GSO (GCC Standardization Organization) Standards. 2. SFDA (Saudi Food & Drugs Authority) Standards. 3. Codex Alimentarius Standards.
8	Fees	It is communicated to the customer be sales department
9	Requirement of each country	The link：https://www.sfda.gov.sa/en/list_countries

Instruction 2 (Cosmetics Products)

1	**Regulations**	1. Regulation of appointing conformity assessment bodies and private laboratories: https://www.sfda.gov.sa/sites/default/files/2023-07/SFDA-OP72023a.pdf 2. Cosmetics Technical regulations and Standards Used: https://www.sfda.gov.sa/ar/regulations?tags=47
2	Products	Cosmetics Products (Solutions, Creams / Emulsions, Lotions, Ointments / Pastes, Tablets, Powders, Gels...ets.).

3	Documents Requirment	1. Commercial Registration Certificate. 2. Request for Certificate (RFC) / Certification Agreement. 3. Valid Test Report. 4. Declaration of Conformity. 5. Quotation and Payment notification. 6. Pictures of Product. 7. Labeling of Product. 8. Faseh request number
4	Kind of Test Report	Test report from accredited laboratories ISO/IEC 17025.
5	Period of issue Certificate	There are two situation as following: 1. İf there are no any Non Conformity points, the period time of issue the Certificate will take 3 to 5 working days. 2. İf there are non-conformity points: ● The client have 5 to 10 working days to close NCs. ● The certification will be issue after 3 working days from close NCs.
6	Certification Validity	arrival of the shipment for which the certificate is issued.
7	Application Standards	GSO (GCC Standardization Organization) Standards. ISO (International Organization for Standardization) Standards . SFDA (Saudi Food & Drugs Authority) Standards
8	Fees	It is communicated to the customer be sales department

17 Revision History

Sr. No.	Date of Revision	Version N°	Description of change
1	01/08/2024	00	Creation of CP
2	08/09/2025	01	Change of Fahes logo
3	24/02/2026	02	Change of system coding